



JOE PARISI
DANE COUNTY EXECUTIVE

Dane County Department of Human Services Division of Adult Community Services

Director – Lynn Green
Division Administrator - Fran Genter

CCS Coordination Committee Minutes

Madison Central Library, 1st Floor Conference Room

September 21, 2016

12:00-1:30 p.m.

Present: Mary Bixby, Todd Campbell, Dorothy Hawkins, David Kuehne, Linda Kustka, Julie Meister, Anna Moffit, Carrie Simon, Peggy Spiewak, Pam Valenta, Libby Armstrong, Heidi Stringer, Gala Gardiner

1. Introducing Libby, CCS Intake Intern - **round robin intros**
2. Comments about, or corrections to, 5/18/16 & 6/15/16 minutes. - **approved**
3. Progress update
 - a. Hiring Update
 - i. Service Director: Hired and began in July.
 - Heidi Stringer
 - Increase of Quality Assurance and role on DCDHS Youth CCS team
 - ii. Additional CCS Intake staff:
 - Will have two youth intake staff beginning October 2016
 - Hiring additional adult intake staff in early 2017
 - iii. Hiring full-time analyst in 2017
 - duties will be varied - can work on whatever is requested by CCS staff or committee
 - iv. Hiring full-time clerical/program support for CCS in 2017
 - Improve capacity for Quality Assurance and monitoring of compliance
 - b. CCS Intakes thus far (320 total)
 - i. Adults=243 (+69 from June)
 - ii. Youth=77 (+26 from June)
 - Agencies have hired new staff, seeing increased capacity.
 - Consumers that don't have a preference in agency can begin services immediately after being found functionally eligible.
 - Two new youth service facilitation agencies to begin in 2016.
 - **Question - Has there been much demand for SUD-specific SF? Yes, it would be great to have 1 or 2 teams specializing in SUD only. Would also be great to add SUD residential services. Ongoing conversations about this with AODA Program Manager.**

- **Question: Is there a role for consumers of programs not in the array to advocate for those programs to join the CCS network? Yes, and some of the recruitment of the array agencies has come from this.**
- **Discussion of intersection of CCS and medication assisted SUD treatment (e.g., methadone). CCS does not cover this service, but could cover associated SF and/or psychosocial rehab; Todd - it's not the diagnosis that is carved out, but the method of treatment, will follow up with DHS to get clarification on whether a consumer could be seen at a methadone clinic and be enrolled in CCS with MA coverage for both**

c. Contracting

i. Service Facilitation Agencies

- Youth = 12 agencies (+2)
 - Briarpatch, Community Counseling Center, Community Partnerships, DCDHS, HealthyMinds, Horizon High School, Journey Mental Health Center, Lutheran Social Services (age 12+), Madison Psychotherapy Center, Madison Trauma Therapy, Orion Family Services (not yet taking clients), Sankofa
- Adults = 12 agencies
 - Community Counseling Center, Community Partnerships, HealthyMinds, Heartland Health Outreach, Journey Mental Health Center, Lutheran Social Services, Madison Psychotherapy Center, Madison Trauma Therapy, Porchlight, Sankofa, SOAR, Tellurian

ii. Array Agencies

- 55 total fully contracted

d. Training of CCS Staff

- i. Continuing to offer all CCS trainings monthly due to ongoing provider onboarding and interest (trained over 30 new CCS staff in September)
- ii. Providing regular on-site technical assistance to providers as needed.

4. DQA Site Visit: 1-year provisional certification granted with no citations

a. DQA expressed concern regarding Intake process and suggested DCDHS obtain technical assistance to resolve.

- i. “Provisional certification was granted in order to facilitate and verify changes made to the intake/admission process and to address any technical concerns other contracted providers appear to be facing in regard to accessing online health care records through Dane County Human Services CCS portal.”
 - DCDHS submitted a variance request and should hear from DHS within 1-2 weeks whether this is approved.
 - **Some Dane consumers find that they need time to decide whether they want to enroll or wait to get providers on board or wait for provider of choice. Variance would allow for that process to continue.**
 - **Lots of support from the committee to preserve meaningful consumer choice - would be interested in advocating with the state in support of the variance.**

- **Julie will let the committee know ASAP about the variance, if denied may convene the committee sooner to draft a response.**
 - Additional IT staff were hired to more efficiently make improvements and maintain CCS Module functioning.
5. CCS Participant Handbook
- a. Completed listening sessions with two Yahara House Members in July/August to obtain feedback on potential edits.
 - i. Feedback incorporated into new edition of handbook.
 - New version printed September 2016.
 - ii. Suggestion to develop new graphic for cover of handbook.
 - Dane County staff don't have sufficient resources to pursue, but if committee members want to pursue in sub-group and provide graphic we can use with next edition, pending approval.
 - **issue - character is not gender neutral enough (use just the head), sun rays are too definitive (thought bubbles would be better)**
 - **Gala - volunteered to ask daughter/class if they would like to work on the logo**
6. Dane County Planning and Evaluation follow-up.
- a. Survey
 - i. Revised survey for Intake and 3-months post-intake (distributed).
 - ii. Is the committee prepared for DCDHS to administer? **Committee approves**
7. Topics for next meeting - **variance, update on CPS training/certification, update on medication assisted treatment and how that interfaces with CCS**
8. Other issues.
9. Completion of timesheets.

Next Meeting: **10/19/16, 12:00-1:30pm at Madison Central Library, 1st Floor Conference Room**