CCS Coordination Committee Minutes  
Madison Central Library, 1st Floor Conference Room  
December 16, 2015  
12:00-1:30 p.m.

Present: Anna Moffit, Dorothy Hawkins, Todd Campbell, David Kuehne, Ava Martinez, Linda Kustka, Julie Meister, Carrie Simon

1. Comments about, or corrections to, 11/18/15 minutes. **None raised.**

2. Progress update
   a. CCS Intakes thus far (75 total).
      i. Adults=60 (+20 from last month)
      ii. Youth=12 (+2 from last month)
         1. Continue to have capacity issues at the two primary youth SF agencies.
         2. Actively recruiting/exploring additional agencies.
   b. Contracting Progress
      i. Service Facilitation Agencies
         1. Youth
            a. Current: 7 agencies
               • DCDHS, Community Counseling Center, Community Partnerships, HealthyMinds, Journey Mental Health Center, Madison Trauma Therapy, Sankofa
         2. Adults
            a. Current: 9 agencies
               • Community Counseling Center, Community Partnerships, HealthyMinds, Journey Mental Health Center, Madison Trauma Therapy, Porchlight, Sankofa, SOAR, Tellurian
         3. Providing monthly on-site Service Director TA to each service facilitation agency in addition to monthly group Service Director TA.
   ii. Array Agencies
      1. 34 total fully contracted (+5 from last month)
      2. 5 agencies in process of contracting
      3. Actively recruiting more service facilitation agencies and expanding AODA network.
   c. Training of CCS Staff
i. Continuing to offer Overview & Recovery and Service Facilitator trainings monthly due to ongoing provider onboarding and interest
   1. December 3, trained 28 new providers in initial CCS Overview & Recovery training.

ii. CCS Module/IT trainings
   1. Continuing 1-2 sessions/month
   2. Providing regular on-site technical assistance providers as needed.
      a. Providers learning CCS workflow and IT system
      b. IT system showing significant improvement with enhancements,
         still much work to do.

   d. Questions or comments?
      i. What is the projected lag time between initial call and first appointment?
         Adults – approximately 2 weeks, kids – longer because service facilitation capacity is slowing things down a bit,
         original plan was to bring on outside agencies in January 2016 but that timeline got bumped up to October 2015,
         agencies still working on getting CCS up and running.
      ii. What are the service array categories in need of more providers? Peer support, service facilitation, AODA treatment

7. Topics for next meeting
8. Other issues. None.
9. Completion of timesheets. Timesheets not available, but Julie will connect with people individually to get these completed.
10. Next meeting:
    a. 1/20/15, 12:00-1:30pm at Madison Central Library, 1st Floor Conference Room