

Dept:	Human Services 2610	54	DANE COUNTY	Fund Name:	2610
Prgm:	HS Administration	301/39		Fund No:	2610

Mission:

Administration provides policy development, general management, program planning and evaluation, budgeting, fiscal services, information system oversight, and general administrative support for the Department.

Description:

The Administrative Unit reports to the Director and is responsible for Department-wide policy and management. Staff functions assure efficient day-to-day operations of the Department. Functions include planning, budgeting, information systems, and overall fiscal and clerical support. The Unit is also responsible for all fiscal contract management, State financial reporting, and collections. Additionally, the Unit includes personnel management oversight, facilities management, equal opportunities oversight, planning and policy coordination for Department staff.

	Actual 2018	Adopted 2019	2018 Carry Forward	Board Transfers	Budget As Modified	2019 YTD	Estimated 2019	Department Request
PROGRAM EXPENDITURES								
Personnel Costs	\$0	\$4,347,325	\$0	\$0	\$4,347,325	\$1,177,928	\$4,347,325	\$4,562,300
Operating Expenses	\$0	\$580,970	\$38,958	\$0	\$619,928	\$207,325	\$619,929	\$592,224
Contractual Services	\$0	\$15,745,882	\$18,378	\$0	\$15,764,260	\$1,746,037	\$15,764,260	\$12,366,625
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$20,674,177	\$57,335	\$0	\$20,731,512	\$3,131,290	\$20,731,514	\$17,521,149
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$0	\$4,198,475	\$0	\$0	\$4,198,475	\$732,235	\$4,198,475	\$5,974,606
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$37,100	\$0	\$0	\$37,100	\$3,650	\$37,100	\$12,100
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$9,563	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$4,235,575	\$0	\$0	\$4,235,575	\$745,448	\$4,235,575	\$5,986,706
GPR SUPPORT	\$0	\$16,438,602			\$16,495,937			\$11,534,443
F.T.E. STAFF	35.600	38.500					38.500	39.500

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DI#	2020 Base	Net Decision Items							2020 Requested Budget
		01	02	03	04	05	06	07	
PROGRAM EXPENDITURES									
Personnel Costs	\$4,488,600	\$73,700	\$0	\$0	\$0	\$0	\$0	\$0	\$4,562,300
Operating Expenses	\$580,970	\$11,254	\$0	\$0	\$0	\$0	\$0	\$0	\$592,224
Contractual Services	\$12,328,092	\$38,533	\$0	\$0	\$0	\$0	\$0	\$0	\$12,366,625
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$17,397,662	\$123,487	\$0	\$0	\$0	\$0	\$0	\$0	\$17,521,149
PROGRAM REVENUE									
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$4,198,475	\$355,819	\$0	\$0	\$1,420,312	\$0	\$0	\$0	\$5,974,606
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$37,100	(\$25,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$12,100
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$4,235,575	\$330,819	\$0	\$0	\$1,420,312	\$0	\$0	\$0	\$5,986,706
GPR SUPPORT	\$13,162,087	(\$207,332)	\$0	\$0	(\$1,420,312)	\$0	\$0	\$0	\$11,534,443
F.T.E. STAFF	38.500	1.000	0.000	0.000	0.000	0.000	0.000	0.000	39.500

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE		Expenditures	Revenue	GPR Support
2020 BUDGET BASE		\$17,397,662	\$4,235,575	\$13,162,087
DI #	HUMN-ADMN-1 Program Specific Changes			
DEPT	This decision eliminates one-time LTE planning and evaluation expense (\$25,000); adds 1.0 FTE Grants Manager \$98,700, \$260,000 for system improving consulting costs, Internet and Utilities increased by \$11,254 and remaining contractual expense is reduced by a (\$221,467) to anticipated levels in this program for 2020. Revenues are increased to anticipated levels \$355,819 and one-time Oscar Renebohm Foundation revenue (\$25,000) is eliminated.	\$123,487	\$330,819	(\$207,332)
EXEC				\$0
ADOPTED				\$0
NET DI # HUMN-ADMN-1		\$123,487	\$330,819	(\$207,332)

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NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	GPR Support
DI #	HUMN-ADMN-2	THERE IS NO DECISION ITEM			
DEPT			\$0	\$0	\$0
EXEC					\$0
ADOPTED					\$0
NET DI # HUMN-ADMN-2			\$0	\$0	\$0
DI #	HUMN-ADMN-3	THERE IS NO DECISION ITEM			
DEPT			\$0	\$0	\$0
EXEC					\$0
ADOPTED					\$0
NET DI # HUMN-ADMN-3			\$0	\$0	\$0
DI #	HUMN-ADMN-4	Base Transfers & Reallocations			
DEPT	This decision reflects a technical adjustment to reallocate Community Aids revenue between programs with no net GPR impact department-wide.		\$0	\$1,420,312	(\$1,420,312)
EXEC					\$0
ADOPTED					\$0
NET DI # HUMN-ADMN-4			\$0	\$1,420,312	(\$1,420,312)
2020 REQUESTED BUDGET			\$17,521,149	\$5,986,706	\$11,534,443