

Dept:	Human Services	54	DANE COUNTY	Fund Name:	Human Services
Prgm:	Administration	301/39		Fund No:	2600

Mission:

Administration provides policy development, general management, program planning and evaluation, budgeting, fiscal services, information system oversight, and general administrative support for the Department.

Description:

The Administrative Unit reports to the Director and is responsible for Department-wide policy and management. Staff functions also help assure efficient day-to-day operations of the Department, planning, budgeting, information systems, and overall fiscal and clerical support. The unit is also responsible for all fiscal contract management, state financial reporting, and collections. Additionally, the unit includes personnel management oversight, facilities management, equal opportunities oversight, planning and policy coordination for Department support staff.

	Actual 2009	Adopted 2010	2009 Carry Forward	Board Transfers	Budget As Modified	2010 YTD	Estimated 2010	Department Request
PROGRAM EXPENDITURES								
Personal Services	\$2,546,031	\$2,537,500	\$0	\$0	\$2,537,500	\$714,315	\$2,537,500	\$2,752,400
Operating Expenses	\$439,147	\$651,316	\$105,862	\$0	\$757,178	\$226,921	\$757,178	\$648,116
Contractual Services	\$556,883	\$731,566	\$0	\$0	\$731,566	\$144,492	\$731,566	\$656,406
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,542,061	\$3,920,382	\$105,862	\$0	\$4,026,244	\$1,085,728	\$4,026,244	\$4,056,922
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$3,514,270	\$3,377,901	\$0	\$0	\$3,377,901	\$829,624	\$3,377,901	\$3,488,001
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$1,000	\$1,000
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$14	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,514,270	\$3,378,901	\$0	\$0	\$3,378,901	\$829,638	\$3,378,901	\$3,489,001
GPR SUPPORT	\$27,790	\$541,481			\$647,343			\$567,921
F.T.E. STAFF	28.550	27.450					27.450	28.450

Dept: Human Services		54							Fund Name: Human Services	
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DI#	2011 Base	Net Decision Items							2011 Requested Budget	
		01	02	03	04	05	06	07		
PROGRAM EXPENDITURES										
Personal Services	\$2,693,100	\$0	\$59,300	\$0	\$0	\$0	\$0	\$0	\$2,752,400	
Operating Expenses	\$651,316	\$0	(\$3,200)	\$0	\$0	\$0	\$0	\$0	\$648,116	
Contractual Services	\$705,406	\$0	(\$49,000)	\$0	\$0	\$0	\$0	\$0	\$656,406	
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$4,049,822	\$0	\$7,100	\$0	\$0	\$0	\$0	\$0	\$4,056,922	
PROGRAM REVENUE										
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Intergovernmental Revenue	\$3,377,901	\$70,500	\$39,600	\$0	\$0	\$0	\$0	\$0	\$3,488,001	
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Public Charges for Services	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$3,378,901	\$70,500	\$39,600	\$0	\$0	\$0	\$0	\$0	\$3,489,001	
GPR SUPPORT	\$670,921	(\$70,500)	(\$32,500)	\$0	\$0	\$0	\$0	\$0	\$567,921	
F.T.E. STAFF	27.450	0.000	1.000	0.000	0.000	0.000	0.000	0.000	28.450	

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE				Expenditures	Revenue	GPR Support
2011 BUDGET BASE				\$4,049,822	\$3,378,901	\$670,921
DI #	HUMS-ADMN-1	Revenue Increase and/or Reallocations				
DEPT	This decision item adds \$70,500 in W-2 Office and W-2 Daycare revenues to reflect administrative cost of running the W-2 program for a GPR savings of (\$70,500).			\$0	\$70,500	(\$70,500)
EXEC						\$0
ADOPTED						\$0
NET DI # HUMS-ADMN-1				\$0	\$70,500	(\$70,500)

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NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	GPR Support
DI #	HUMS-ADMN-2	Base Transfers and Reallocations			
DEPT	This decision item transfers 1.0 FTE Clerk Typist from the Economic Assistance and Work Services Division to reflect current operations. \$59,300 in expenses and \$39,600 in revenue are transferred. Technical adjustments totaling (\$52,200) were made to transfer POS and telephone expenses to other Divisions.		\$7,100	\$39,600	(\$32,500)
EXEC					\$0
ADOPTED					\$0
	NET DI #	HUMS-ADMN-2	\$7,100	\$39,600	(\$32,500)

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2011 REQUESTED BUDGET			\$4,056,922	\$3,489,001	\$567,921
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